

Micro Market Training Centre

Kingston Application Training Schedule 2012



MARCH

Mon	Tue	Wed	Thu	Fri
			1 ADOBE Illustrator	2 MS Word Level I
5 PowerPoint Level 1	6 MS Excel Level I	7 MS Access Level I	8 ADOBE Photoshop	9 MS Word Level II
12 PowerPoint Level II	13 MS Excel Level II	14 MS Access Level II	15 ADOBE InDesign	16 MS Word Level III
19 MS Project Level I	20 MS Excel Level III	21 MS Access Level III	22 ADOBE Acrobat	23 MS Visio Professional
26 MS Project Level II	27 MS Outlook	28 SharePoint Foundations 2010 Basic	29 Crystal Rep XI Level 1 Day 1	30 Crystal Rep XI Level 1 Day 2

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 or 2 are \$215.00 each level per person plus HST
 Level 3 is \$255.00 per person plus HST

OTHER COURSES AVAILABLE

SharePoint Foundation 2010 - \$375.00 each level per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$950.00 each level per person
Adobe Photoshop - \$375.00 each level per person
Adobe InDesign - \$375.00 each level per person
Adobe Illustrator - \$375.00 each level per person
MS Project - \$375.00 each level per person
MS Visio - \$375.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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www.micromarket.on.ca